

# Island Arts Association

## August Southwest Harbor Fair Application

Saturday, August 17 • 10:00 am–5:00 pm

Sunday, August 18 • 10:00 am–5:00 pm

Pemetic Green, Southwest Harbor, ME

**APPLICATION DEADLINE with payment: April 30, 2024**



**Island Arts Association**

Artists of Mount Desert Island & the Outer Islands

**Please check this box to confirm you have read the IAA Fair Rules & Info Page**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Town/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Business Name: \_\_\_\_\_

Craft: \_\_\_\_\_

License Plate: \_\_\_\_\_

I am a member of IAA for 2024 and submit my application with the fee of \$100

I am a non-member and submit my application with the fee of \$150

I understand that this fair will be juried by the board:

I have not participated in more than 2 of your recent fairs, here is a link to view my crafts that will be featured at your show: \_\_\_\_\_

I do not have a link, I will send images via email to [islandartsassociation@gmail.com](mailto:islandartsassociation@gmail.com)

I sell my craft items to a local MDI shop & have spoken with them about my participation selling similar items:

Shop: \_\_\_\_\_ Items in shop: \_\_\_\_\_

### MAIL APPLICATIONS TO: IAA, PO Box 861, Mount Desert, ME 04660

The Island Arts Association reserves the right to reject a crafter's application through the jurying process or if the IAA staff determines that the crafter's products are inappropriate for the craft fair or the crafter does not adhere to our policies.

The crafter agrees that he or she, together with his or her agents, employees, or volunteers will cooperate with IAA staff and follow the directions of IAA staff during the weekend craft fair. A crafter may be expelled from the fair for being uncooperative with IAA staff, unruly or violent. In making this crafter application, I hereby and forever discharge and release the Island Arts Association and/or the Y.W.C.A., its staff and members from all manner of actions, suits, claims, and/or demands whatsoever, in law or in equity, for damage or loss arising from this application and/or from my participation in the Island Arts Association's craft fairs.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***All fees are non-refundable; No Rain Date; No Cancellations. Separate checks must be sent for each application.***

# Island Arts Association Rules & Code of Conduct

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## **RULES:**

### **Tents, set up and parking:**

1. Set up and tear down are to be done during designated hours only. You must arrive no later than one hour before the start of the fair and be set up by the start time. You may not break down early during a fair. Inclement weather decisions will be made as needed.
2. Canopies with tablecloths are required. No stakes are allowed in the ground. Adequate weights must be used. We do not provide canopies. Sides are recommended to zip down at night or in inclement weather.
3. No electricity is available, and no generators are allowed.
4. After unloading your vehicle, move it to the designated parking area.
5. Keep your set up within your 10 x 10 space assigned.
6. Outdoor fairs may involve uneven ground (particularly on the Village Green). It is your responsibility to bring the necessary supplies to be adaptable to your assigned space.
7. Security is provided for all 2 day fairs. We do not recommend leaving your products in your tent. The IAA assumes no responsibility for theft or damage of any kind.

### **Miscellaneous Rules:**

1. No mass-produced items allowed. ALL items must be made by you and your partner, if applicable. Photography can be sold as printed items.
2. NO alcohol may be consumed at the fair. No sales of tobacco or drug paraphernalia.
3. No small children or pets are allowed.

## **CODE OF CONDUCT:**

1. All crafters are to conduct themselves in a professional manner to include: no foul language, no discussion of politics with customers, no questions regarding customer COVID vaccinations, etc. We are a community that supports each other.
2. Keep your voice volume to a level that does not disturb your fellow crafters.
3. Do not share your personal finances per fair with your fellow crafters. That is personal information and should remain that way.
4. Support each other by helping others in need to set up and break down.
5. If you have more than one crafter in your booth, offer the singular crafter a chance to take a comfort break.
6. Treat others as you would like to be treated.

## **IAA Disclaimer**

The crafter agrees that he or she, together with his or her agents, or volunteers will cooperate with IAA staff and follow the directions of IAA staff during the event. A crafter may be expelled for being uncooperative with IAA staff, unruly or violent. In making an application, I hereby and forever discharge and release the Island Arts Association and the YWCA, it's staff and members from all manner of actions, suits, claims, and/or demands whatsoever, in law or in equity, for damage or loss arising from this application and/or from my participation in the Island Arts Association's event described above.

Crafter's Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Crafter's Printed Name: \_\_\_\_\_

# Island Arts Association Fair Information

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## JURYING:

All IAA fairs are juried. If you are a new crafter to our fairs or you have not participated in at least two fairs within the past year, we ask that you provide our board with images or your work that will be featured at our craft fairs. These images can be provided via the following methods:

- Email images to [islandartsassociation@gmail.com](mailto:islandartsassociation@gmail.com)
- Provide a link to your website, Etsy shop or Business page on Facebook.

## PAYMENT:

- Separate checks are required for each fair you are applying for. You may mail multiple applications in the same envelope, however each fair must have separate checks.
- If accepted to the fair, we will deposit the check upon acceptance to the event.
- If not accepted to the fair, your check will be mailed back to you.
- If you are placed on the wait list for a fair, we will hold your check until the week of the event. If no space becomes available, we will notify you and mail your check back to you. If a space becomes available, we will notify you and deposit your check.
- A fee of \$35.00 NON-SUFFICIENT FUNDS fee will be assessed for all checks that do not clear your bank and you will NOT be allowed to participate in the fair.

## CANCELLATION:

- NO CANCELLATIONS OR RAIN DATES! Application fees are non-refundable.
- If fairs are canceled due to forces beyond the IAA's control, fees will be returned.

## MEMBERSHIP:

- Please refer to the link on the IAA's website to join or renew your membership.
- The Island Arts Association membership is open to those that live in the following locations: Mount Desert Island, or Outer Island, Trenton, Lamoine or Ellsworth.

## IAA Disclaimer

The Island Arts Association reserves the right to reject a crafter's application through the jurying process or if the IAA staff determines that the crafter's products are inappropriate for the craft fair. The crafter agrees that he or she, together with his or her agents, or volunteers will cooperate with IAA staff and follow the directions of IAA staff during the event. A crafter may be expelled for being uncooperative with IAA staff, unruly or violent. In making an application, I hereby and forever discharge and release the Island Arts Association, its staff, and members from all manner of actions, suits, claims, and/or demands whatsoever, in law or in equity, for damage or loss arising from this application and/or from my participation in the Island Arts Association's event described above.

Crafter's Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Crafter's Printed Name: \_\_\_\_\_